Self-Governed Student Organization
Financial Support Confirmation

I, ____________________________________________ (printed name), am the fiscal
officer of _______________________________________ (Account #), and I
confirm that:

(1) ____________________________________________ (the "SGSO")
is an active Self-Governed Student Organization registered with the Division of Student Affairs;
and

(2) The unit/departmental funds to be provided to the SGSO via BUY.IU Check Request Form
Number __________________ support the activities described below, which further the
mission of Indiana University.

(3) SGSO Advisor: ________________________________________________
Activity Description: ________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

Activity Date(s): __________________________________
Requested Unit/Departmental Support Amount: $_____________________
Account Number: _____________________________
Fiscal Officer Signature: _____________________________________________
Date: ________________________________________________

Unit/departmental payments to SGSOs for support must be reasonable under the
circumstances and must be processed through BUY.IU. Departments are not to use the IU
purchasing system to buy items on behalf of the SGSO. The system should only be used as a
means to provide funds in support of the organization. Confirm with the SGSO their BUY.IU
supplier ACH is correct and active prior to processing payment, since ACH disbursement is
standard procedure. To request funds to support a Self-Governed Student Organization, submit
a BUY.IU Check Request Form: Prizes, Honors, and Non-IU Student Awards with this completed
Self-Governed Student Organization Financial Support Confirmation form as supporting
documentation for your request.