

Sustainability Course Development Fellowships

Guidelines

Deadline: Annually, March 1st

All application materials, including recommendation letter, must be received by the deadline to be considered.

The Purpose:

This award program supports faculty members' efforts to enhance teaching of topics related to sustainability and environmental literacy at the IU Bloomington campus. This represents an instructional component of a broad-based initiative developed by the Indiana University Task Force on Campus Sustainability (see <http://www.indiana.edu/~sustain>). We are interested in supporting innovative approaches to instruction of complex, interdisciplinary topics at both undergraduate and graduate levels of instruction. Service-learning courses and those that involve application of principles of sustainability to the IU Bloomington campus are of particular interest.

The Award:

The award for a Sustainability Course Development Fellowship is \$8,000. If joint awards are made, recipients will share \$8,000. Recipients are expected to devote the equivalent of eight weeks full-time to their project during the summer of 2011. It is expected that they will not engage in teaching or administrative activities during that period. Recipients are also expected to engage with other fellows and members of the IUB sustainability community, to submit a summary report to the Office of the Vice Provost for Faculty and Academic Affairs at the end of the fall semester following the award, and to formally disseminate the results of their instructional development project to other IU faculty. Awards provided by the College of Arts and Sciences must include at least one faculty participant from the College.

The Application Procedures:

A complete application consists of:

1. The proposal prepared by the applicant(s): Proposal descriptions must be written in clear, effective prose, and are limited to 1,500 words. A detailed plan of work should be outlined. Be aware that the Review Committee is composed of faculty members who are unlikely to be specialists in the applicant's field. The proposal should indicate whether the course is a graduate, undergraduate or cross-listed course. The proposal should indicate anticipated enrollment in the course and how the course fits within the curriculum of the instructor's home department/unit.
2. Current curriculum vitae
3. A list of previous courses (titles) taught and enrollments for the last two years
4. Evidence of quality of teaching (e.g., a summary of student evaluations, peer reviews, a brief teaching statement); five (5) pages maximum

5. Two recommendation forms: The department (unit) support statement and one additional recommendation should be completed on forms found in the application packet. These recommendation forms address:
- project originality and innovation
 - relevance to goals of IUB sustainability program
 - potential impact on student learning
 - timeliness (for the applicant and for the university)
 - feasibility (competency of investigator, likelihood of accomplishment, use of appropriate technology, if any)
 - commitment of the department(s) to the project
 - overall quality of project (concept, planning, long-term influence)

The Evaluation of the Proposal:

Members of the Review Committee are instructed to rate each proposal on the basis of the following criteria. The applicant is therefore urged to discuss the proposed work in relation to each of the criteria, providing information about the project in the context of his/her department, the discipline, and the University.

- originality
- level of engagement with existing sustainability-related programs
- instructional need
- timeliness (for the applicant and for the project)
- feasibility (competency of investigator, likelihood of accomplishment, use of appropriate technology, if any)
- number/percentage of students affected
- departmental support (how project relates to departmental goals and other initiatives)
- clarity, detail, and coherence of projected description

The Review Process:

A faculty committee will review applications within a month of the deadline, and awards will be announced by the end of the spring semester.

Instructions: Submit **a SINGLE digital file** (Adobe pdf or Word document) containing:

- (i) This application (all items listed above)
- (ii) Current curriculum vitae, and other relevant information about the professional activities of each participant
- (iii) Supporting letters of recommendation

To: vpfaa@indiana.edu by close of business on the deadline date. No late submissions will be accepted.