

Today's Date _____

CONSULTANT SURVEY

Name of Firm _____

Address _____

Telephone Number _____ Fax Number _____

President of Firm _____

E-Mail Address _____

Person completing this form _____

What year was the firm established? _____

Do you have multiple offices? Yes No

If Yes, in which cities are these offices located? _____

Have you worked for Indiana University before? _____

Yes No If Yes, number of years _____

How many projects are you doing for Indiana University at this time? _____

Approximately how many projects have you done for Indiana University? _____

Are you interested in obtaining work or more work from Indiana University?

Yes No

Are you agreeable to doing smaller projects with a total cost of \$200,000 or less?

Yes No

Do you have Errors & Omissions Insurance coverage?

Yes No

What is your current CAD software? _____

Indiana University requires that each project requiring BIM have on file a IU BIM Proficiency Matrix. The matrix can be downloaded at the following link: <http://www.indiana.edu/~uao/iubim.html>

Please estimate the percentage of your work for the past five (5) years:

Commercial Buildings:	_____
Office Buildings:	_____
Educational Facilities:	_____
Athletic Facilities:	_____
Research Facilities:	_____
Scientific Facilities:	_____
Arts, Theatre, Music:	_____
Renovation(s):	_____
Other:	_____
Total:	<u>100%</u>

STAFF

How many licensed Architects are in the firm? _____

How many licensed Engineers are in the firm? _____
(Please provide a breakdown of types of engineers employed full time)

How many Drafts people are in the firm? _____

How many Interior Designers are in the firm? _____

How many Technical Staff are in the firm? _____

How many Support Staff are in the firm? _____

Total number of staff in the firm: _____

MISCELLANEOUS

What type of projects do you feel your firm is best capable of completing?

What do you feel are your firms strongest points?

Additional comments

PLEASE MAIL THE COMPLETED FORM TO: Capital Projects & Facilities Business Office, Attn: Donna Chitwood, 1800 N. Range Rd. Bloomington, IN 47408

H:\UAO\FORMS\Consultant Survey.doc