

**SECTION 02000**  
**UNDERGROUND UTILITY LOCATING PROCEDURE**

Follow these procedures for locating underground utilities prior to any underground excavation work including utility repair, geotechnical investigations, landscaping, post hole digging, installation of signs, and tent placement.

**A. BLOOMINGTON CAMPUS**

- a. Contact the Utilities Distribution Coordinator at (812)855-3740 for an Underground Construction Permit. Please allow **THREE DAYS** for all utilities to be located and verified. As soon as your request is received, the coordinator will verify the location of **all** underground utilities including: steam, water, chilled water, electricity, gas, EMS, telephone and sewers. A permit will be issued for the work and delivered to the contractor requesting the utilities location. Underground construction activity may be stopped if a permit has not been issued, or the permit has expired (good for 7 days from the date issued.)
- b. Contact the underground locating service at 1-800-382-5544 to locate all utilities owned by the Cinergy-PSI, Vectren, City of Bloomington Utilities (water and sewer), and SBC. Please allow **THREE DAYS** for the utilities to be verified.

NOTE: There is no fee for the utility locating service either through IU or the 1-800 number. However, if any of the utility systems mentioned above are damaged and an Underground Construction Permit has not been issued, or is not current, the cost of the utility system repair will be the responsibility of the contractor performing the underground construction.

- c. Mark the perimeter of the proposed underground work with flags, stakes, or cones so the utility personnel know exactly where the work will be located. Your staff will be able to assist with this work since they will be the people with the knowledge of the exact location of the work. If the work is moved, or additional work is anticipated, please remark the location. It may be appropriate to meet the utility personnel at the site to verify the location of the work.

**B. IUPUI CAMPUS**

- a. Contact Indiana Underground Plant Protection Service (IUPPS), 1-800-382-5544 (Holey Moley) to locate all public and private utilities on the IUPUI Campus. Please allow **THREE DAYS** for all utilities to be located.

**C. REGIONAL CAMPUSES**

Contact IU Engineering Services to obtain campus specific underground utilities locating procedure.