

# **DEPARTMENT OF TELECOMMUNICATIONS**

## **SPECIAL PROJECTS – T498**

The Telecommunications faculty provides a limited number of “Special Project” opportunities for undergraduate students. These student-initiated projects are offered under the course number T498.

Students may propose independent study projects in either production or non-production areas. However, because of limitations on the department’s financial and equipment resources, all proposals anticipating the use of the department’s production equipment must be approved by the department’s facilities manager.

In all cases a student will need to develop a project proposal with a sponsoring faculty member prior to enrollment in T498.

### **GUIDELINES**

1. Telecommunications majors will be permitted to accumulate a maximum of 3 credit hours earned through enrollment in T498. Projects requiring student efforts averaging 3-5 hours per week over the full semester will earn 1 credit hour; 6-10 hours per week earn 2 credit hours; 11 or more hours earn 3 credit hours. Roughly twice as many hours per week would be required for projects undertaken during summer sessions. In all cases, regular faculty supervision and guidance must be incorporated into the project plan.
2. Registration in T498 is normally limited to Telecommunications majors with senior standing.
3. Students will be required to show evidence of satisfactory completion of relevant courses in the department before undertaking independent study. For example:  

Completion of T283 and one 300 level production course is considered prerequisite for production project proposals.

-or-

Completion of T340 would be a necessary prerequisite for independent study in the area of advertising.
4. Costs related to a student-initiated project will be borne by the student. In the case of a department-initiated group project under T498, the Department will carry the costs.
5. All T498 projects should be completed in the semester of registration. Also, no student will be registered for T498 if he or she has an “incomplete” recorded for a previous T498 registration. Therefore, plan your workload carefully.

DEPARTMENT OF TELECOMMUNICATIONS  
**SPECIAL PROJECTS – T498**  
**- PETITION FOR ENROLLMENT -**

Student: \_\_\_\_\_ Date: \_\_\_\_\_

Student #: \_\_\_\_\_ I. U. e-mail: \_\_\_\_\_

Credit Hours Proposed: \_\_\_\_\_ Local phone: \_\_\_\_\_

Semester & Year: \_\_\_\_\_ Project Advisor: \_\_\_\_\_

With this form attach your **T498 Project Proposal**.

**A ONE-PAGE PERSONAL RESUME**

1. Include your name, local address, telephone number and e-mail address, degree program, and anticipated graduation date.
2. Under the heading “Academic Background” list your current grade point average and courses relevant to your proposed study along with grade and date of completion for each course. Also, note any other T498 projects previously enrolled in, their dates of completion (or current status if uncompleted), credit hours earned, and grades.
3. Finally, list any other relevant experiences that qualify you to undertake the proposed study.

**A ONE-TO-TWO PAGE PROJECT PROPOSAL OUTLINE**

1. A one-paragraph narrative description of the nature and purpose of the study.
2. A study plan, including a description of the course activities and any reports, papers, or other materials that will be produced for the grade earned in the course.
3. A schedule of project completion, phase by phase.
4. A counseling schedule with the faculty sponsor.

No Petition will be approved without these supporting documents.

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**FACULTY SPONSOR & DEPARTMENT APPROVAL**

I agree to supervise the proposed project and recommend its approval.

\_\_\_\_\_  
Faculty Sponsor Date

\_\_\_\_\_  
Facilities Manager (required for use of department production equipment or facilities) Date

\_\_\_\_\_  
Director of Undergraduate Studies Date