

Materials for the Community Meetings

1. Flyer
2. Progress Report
3. Demographics Card for participants to fill out at registration table
4. Sign-in Sheet
5. Agenda for this Community Meeting
6. Icebreaker Activity Sheet
7. Power-Point Presentation w/Handout
8. Recorder Sheets (for each round of questions)
9. Participant Debriefing Activity Sheet
10. Handout of the History of Decatur Township
11. Logistical Evaluation Sheet (for Administrative Cabinet & Core Team)

Equipment

Laptop
Projection System
Screen
Microphone (Preferably wireless)
Digital Video Camera
Tripod