

DT_2004-08-31_Planning Meeting

Meeting held: August 31 @ 11:00 in Room 2244

Attending: Jeung Hun, Jing-li, Kurt Richter, Charles Reigeluth

Events 1-15 have been essentially completed.

New effort is Event 14.

Workshop for the design team is 31...LT forms and develops the capacity of (through a series of 1-day workshops) several building-level Design Teams and conducts a workshop on the district framework.

#3 of page 3...the types of things that the DT workshops should be included.

Page 4 is Reading Packet 1...along with questions that cover the key ideas in the reading.

Page 5...Reading Packet 2...These were discussed "last week" ...only half of the team members were there.

Page 6: Reading packet 3...a couple of months ago.

Page 7: Reigeluth brainstorm. One workshop for lt...another for building level DT.

For LT: should use project-based learning. Project: Design the remainder of their change process.

???Doesn't this involve a change of procedure agreement within the FT? To give the process to the LT means we must first address the operating procedure of the FT.

LOOK AT THE TYACK AND CUBAN MODEL.

Look at the **Chugach** schools (Kurt needs to take a look at the other ongoing efforts).

12:55 on the audio file: DESIGN TEAM WORKSHOPS
FT feels that the PL221 teams should NOT be integrated into the process.

Systemic change process: GSTE and Duffy's SUTE (Step up to Excellence).

3 days of workshops to be designed for the Design Team Workshops.

LT: between now and the end of December ...the LT needs tot design the rest of their process.

End of Feb: LT should design the Design Team.

The **LT needs to define their role in monitoring and guiding the Design Teams.**

Event 17...page 1: Strategic issues to deal with. What strategy should you use for the change process? (p.8)

Project-based approach with just-in-time orientation. These are mini-workshops available to the teams so that they can make the decision.

Issue: we need to think about some of the issues on 7. Page 8 should be considered just-in-time.

Handout 2: Review of the workshop conducted with new LT members...catching up with systemic change in Decatur:

Ask for reading packets...**Senge, Caine and Caine, Duffy et.al.**

Highlighted portions...Do you agree/disagree? Concerns? etc...

Just-in time workshops would be in the 1/2 hour range.

Process: Read and discuss...prior to making a decision. Most meetings will be in two hour range...maximum workshop should be 1/2 hour to 2 hours (LT).

For DT, 1/2 day and full day workshops being planned.

Design teams: Training up front...or ???

CR: the formal training the DT will receive will match the material on p.7. Other sorts of training would be along the same lines.

Looking at p.8: **CR** feels that you can take some of the items in the process. Can take one or more of the later questions and develop workshops for those that wouldn't be needed until November.

??? How/when will the LT be given the understanding of the material???

Duffy's SUTE very soon.

Schlecty...parts of that early on.

Tyack and Cuban...case studies. Can take the whole section where they deal with those and highlight important parts.

Jing-Li: flexible.

CR arranges for a time to meet and make a decision on what to start with. Jeung Hun is working on quals.

Jing-li to meet with Reigeluth on Friday at 1:30. (9-3-2004)

Leeju@indiana.edu (Need to set up a non-support team access page so that non-members can access certain planning files.

Kurt: TALK to Chris to get the digital video tapes...need to find out if the training session is available in either audio or digital files.