



# Things to Remember

1. IUPUI is in the process of designing a performance-based assessment system to assure that all graduates have the skills and knowledge required by the Indiana Professional Standards Board to be licensed teachers. You can expect to be assessed after the first block on your attitudes, basic knowledge, and communication skills. During the second block, you will conduct an interview with a child to show your competence in working one-on-one with a student and your understanding of teaching for concept development. When you student teach, you will videotape a lesson and assess student work as part of your Student Teaching Portfolio. This assessment system is designed to support you. If you demonstrate areas of weakness, the faculty will work with you to plan ways to strengthen your skills. The performance-assessments, along with the required tests, provide multidimensional feedback about your readiness to teach.
2. The Indiana Professional Standards Board requires that everyone applying for a teaching license in the State of Indiana must take and pass Praxis I:PPST, PRAXIS II: specialty test(s), and elementary majors must pass the Reading Specialist Test (10300). SAT, ACT and GRE scores are not accepted in place of the PPST by the state. Students should also plan to take the Praxis II: Special Test(s) prior to graduation. Students are encouraged to take the test just before the start of student teaching if possible.

3. You must register to attend a student teaching information session during the fall semester of the academic year prior to when you will student teach. Example: If you are student teaching Fall 2003 or Spring 2004, then attend a session Fall 2002. You may sign up for the information session in the CRC.
4. Students are required to attend a Student Teaching Orientation just prior to the start of their student teaching semester. All orientations are from 6:00 – 8:00 p.m. The following are the orientation dates for the next two years:

Fall 2002

Elementary

Secondary, Middle School  
and All-grade

August 7, 2002

Spring 2003

Elementary

Secondary, Middle School  
and All-grade

November 13, 2002

November 14, 2002

Fall 2003

Elementary

Secondary, Middle School  
and All-grade

August 6, 2003

Spring 2004

Elementary

Secondary, Middle School  
and All-grade

November 12, 2003

November 13, 2003

5. If you decide to “stop out” of the teacher education program for a semester or more, then you must notify the Student Services Office of your intent in writing. This will assure your re-admittance upon return as long as you are in “good standing” when you leave. You should notify the Student Services Office in writing the semester prior to the time you will re-enter. You will be required to meet any new requirements for the portion of your program that you have left. If you “stop out” for more than two years, you may need to retake some of your professional education coursework. You should submit a letter requesting readmission into the program to the Student Services Appeals Committee in care of the Assistant Dean.
6. Students who have applied to student teach but are not able to do so during the semester they have selected must notify the Coordinator of Student Teaching in writing immediately. Failure to do so may jeopardize a student’s eligibility to student teach at a later date.
7. Students will complete the appropriate paperwork for graduation at their Student Teaching Orientation.

8. Walk-in Advising Hours

9:00 – 12:00 and 2:00 – 4:00 Monday through Thursday  
No walk-in advising on Fridays - All others by appointment

**Advisors/Coordinators:**

Ann Wells                      274-0646      acwells@iupui.edu  
General Advising  
Elementary

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Graduate Advising

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Initial Teacher Licensing/Student Teaching

Sharon Lingvai-Smith      278-1161      [slingva@iupui.edu](mailto:slingva@iupui.edu)  
Coordinator of Student Teaching

Student Services              274-6802

School of Education Website <http://education.iupui.edu>  
Check our website for updated information, application forms  
and additional links like PPST registration.