

## Access Request Form:

### Request for Access to Indiana University International Students or Scholars for the Purpose of Scholarly Research Approved by the IUB Human Subjects Committee (HSC)

The Office of International Services (OIS) supports scholarly research efforts in the field of international education. Indiana University faculty may therefore apply for access to the Indiana University-Bloomington international student and/or scholar population, and we will assist researchers, including those conducting graduate-level work done at the thesis or dissertation level, whenever possible. Any research involving human subjects requires approval from the Indiana University Bloomington Institutional Research Board (IRB).

All access request forms must be submitted with required documentation to Dr. Christopher J. Viers at the address below. A committee will review each complete application.

Dr. Christopher J. Viers  
Associate Vice President for International Services  
Indiana University  
Office of International Services  
Franklin Hall 306  
601 East Kirkwood Avenue  
Bloomington, IN 47405  
Fax (812) 855-4418

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

#### Application Checklist:

- Attach letter to the OIS Research Access Committee describing precisely what population you would like to contact, your optimal time frame, and any other relevant information for consideration.
- If you are an IUB researcher, provide a copy of your IU IRB approval. Pursuant to federal law and University policy, all research involving human subjects must be reviewed and approved by an IU IRB. In most cases this will be the Bloomington Human Subjects Committee (HSC). Contact the Office of Research Administration for additional information:

[http://researchadmin.iu.edu/HumanSubjects/IUB/hs\\_home.html](http://researchadmin.iu.edu/HumanSubjects/IUB/hs_home.html)

**Please note: under no circumstances will an application be considered prior to the researcher providing verification of IUB Human Subjects Committee (HSC) approval.**