

## **Social Responsibility Policy (SRP)**

We as representatives of the Indiana University Greek Community, recognize and acknowledge the dangers and liabilities arising from high risk alcohol use and other risk management related concerns. The Social Responsibility Policy for the Indiana University Interfraternity Council and Panhellenic Association aims to provide the safest possible social atmosphere for the members of the Greek Community and their guests, while allowing those in attendance to exercise the personal responsibility afforded to college students within the limit of the law and the Indiana University Code of Student Rights and Responsibilities.

### **Purpose**

The following are essential to achieving this objective:

- To foster compliance with Indiana University Code of Student Rights and Responsibilities and FIPG, NIFC, and NPC policies;
- To provide for the safety of everyone in attendance at fraternity and sorority sponsored social events as well as those with whom they come in contact with after the event;
- To support and uphold the ideals and values upon which our Sorority and Fraternity Chapters are based;
- To facilitate an atmosphere at social functions where it is acceptable to choose not to consume alcohol;
- To reduce the social host liability for Chapters at Indiana University;
- To reduce the risk incurred by chapters, chapter officers, chapter members, and guests when the chapter provides alcohol at social functions; and
- To promote self-governance as a Greek Community.

### **Article 1. State Laws and Applicable University and NPC Policies**

**Section 1. Indiana State Laws (See Appendix 1)**

**Section 2. Indiana University Code of Student Rights and Responsibilities (See Appendix 2)**

**Section 3. FIPG Guidelines (See Appendix 3)**

**Section 4. National Panhellenic Resolution on Alcohol Free Housing (Appendix 4)**

### **Article 2. Emergency Procedure**

The following procedures outline appropriate responses to emergency situations. These procedures should be reviewed by all chapter officers and advisors. Careful preparation for an emergency can save lives and minimize losses.

#### **Section 1. Membership Education**

A. Be certain that all members and affiliates in the chapter know the President is in command of every emergency situation. The President may, and perhaps should, consult with other members who possess more expertise or insight; however, the final decision must rest with the President

B. In the event that the President is absent, the order of command should all to the highest ranking officer present. All chapter officers should know where to find a copy of the chapter's emergency procedures.

C. All members must know who is in charge and be prepared to follow instructions. Include a review of the chapter's emergency procedures in your member education program. The house director and chapter/alumni advisor should also be aware of these procedures.

## **Section 2. General Emergency Procedure**

A. If a crisis occurs, close the chapter house immediately. The President cannot give instructions and maintain control if members are leaving and strangers are entering. Permit only your members and appropriate officials to enter. Assign one or more responsible members to calmly guard the door.

B. In nearly all situations, the President's first telephone call will be the 911 emergency number. Briefly and calmly explain the situation so that appropriate emergency personnel (police, fire, ambulance) can respond. Next, notify the University. During business hours, call the Student Activities Office, 855-4311, and ask for the Associate Director of Student Activities. Tell whoever answers the phone that it is an emergency. If the University offices are not open; proceed through the following list of University personnel until you reach someone. Do not hesitate to call at any hour.

1. Steve Veldkamp, Assistant Dean & Director of Student Activities.....219-3604
2. Damon Sims, Associate Dean of Students..... 333-6603
3. Dr. Richard McKaig, Dean of Students.....876-3697

C. Call your chapter advisor:

Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

D. Notify your fraternity's inter/national headquarters:

Telephone: \_\_\_\_\_

E. Assemble your members in a group. Explain there is an emergency and the house is closed. Chapter members are not to speak to anyone outside the

chapter; the President will be the official spokesperson for the chapter. Do not discuss details, speculate on events, or otherwise elaborate on the situation until police, university officials, and your advisor have arrived. To do so would only create unrest and other unnecessary concerns. Regarding media contacts, a statement such as, “We are working with the authorities to handle this situation and a more formal statement will be available soon” is always preferable to “No Comment.”

F. While the membership is gathered, it is important that they remain calm and realize that the situation is under control. If there is a need to inform members who are not present, the President may delegate this duty to a responsible member.

G. If the news media should contact the chapter, only the President or advisor should speak for the chapter. With the help of your alumni (ae) and/or university personnel, an appropriate statement can be written. Do not release any names until you know that the timing is appropriate. The university will more than likely take over the responsibility of dealing with the press to alleviate the chapter from this added pressure.

### **Section 3. Serious Injury or Death of a Member**

A. In the event of a serious injury or death, medical or police personnel (who are trained) will notify the family. You should always have the parent/guardian information on file. After you know that the family has been notified, it is appropriate for a chapter representative to call and express concern.

B. In the event of a death, do not remove any personal items from the room. Do not let members enter the room. Temporarily, move any roommates to another room in the house. Allow only authorized personnel to enter the room. If possible, keep the door locked. Ask the family what their wishes are concerning the member’s possessions. You may offer to pack them in boxes, but it is more likely that the family will want to do this themselves. Before they arrive, be sure that any borrowed items are returned. When the family arrives, have empty boxes available and offer your help. Understand that this is a difficult time for them and they may want privacy. Clean the room only after instructed by the appropriate official.

C. You will want to coordinate member attendance at the funeral or memorial service. Along with your advisor, discuss with the family’s clergyman the possibility of conducting your Ritual memorial service.

D. In the case of serious injury or illness, find out the visitation wishes of the family and coordinate this with members of the chapter.

### **Section 4. Fights and Sending Members to the Hospital**

A. If you have doubts as to whether to contact Stan Sweeney, Associate Director of Student Activities for Greek Affairs or another university official, please call. Even with bad news, it is always better if university officials hear it from the chapter rather than the police.

B. If chapter members are involved in any type of altercation where someone is sent to the hospital, please call Stan Sweeney, 855-4311 (W) or 322-3528 (C), to let him know what has occurred.

C. If someone is sent to the hospital and released shortly thereafter and the situation does not warrant immediate attention, please call the Student Activities voice mail (855-4311) and leave a message so a university official will be made aware of the situation as soon as possible.

### **Section 5. General Follow Up**

A. The notification of further administrators and faculty will be arranged by the Director of Student Activities and other university staff members.

B. In any emergency, use tact and caution in your statements to members, the press and others. Avoid assumption and speculation.

C. University staff is always available for member counseling and general assistance. Never hesitate to call on them for help. Individual and group counseling is strongly recommended following any crisis situation. No matter how well things appear to be going, counseling and other support services are both wise and appropriate.

### **Section 6. Good Samaritan Rule**

A. The Good Samaritan rule is designed to enhance student safety and well being. Chapters should contact 911 and/or an ambulance immediately if a person is seeking admittance or if someone at a function is highly intoxicated. If this call results in further judicial action, the chapter's actions as Good Samaritans will be seriously considered as a mitigating factor.

### **Section 7. Phone Numbers to Remember**

A. Emergency Assistance	911
B. IU Police Department	855-4111
C. Sexual Assault Crisis Service	855-5711
D. IU Information	855-4848

## **Article 3. Guidelines for Social Functions**

## **Section 1. Definition of a Function**

A function is an event characterized and defined by, but not limited to the following:

- A. Registration through the Interfraternity Council/Panhellenic Association Office;
- B. Any chapter member taking part in the coordination of the event for the benefit of other members in the chapter;
- C. Chapter funds from the treasury, an individual member, or multiple members were used to sponsor the event;
- D. The following indications of forethought:
  - 1. Information concerning the event was announced in a chapter meeting;
  - 2. Information concerning the event was posted in the chapter house;
  - 3. Information concerning the event was emailed to chapter distribution list;
  - 4. Band/DJ or other entertainment present;
  - 5. List of chapter members present;
  - 6. Monitors/Workers present;
  - 7. Designated serving area;
  - 8. Common party area;
  - 9. Amount of nonmembers in a common area exceeding 30% of the total number of chapter members;
  - 10. All attendees from the same chapter; and
- E. Any event an observer would associate with the fraternity or sorority chapter. The list is not an exhaustive definition of a function, and if in doubt, the “Duck Theory” will supersede other function definitions. (If it looks like a duck, walks like a duck, and quacks like a duck, it’s a duck)

## **Section 2. Registration**

Function Registration is a way of providing written documentation that all participating chapters have thoroughly organized and planned a function to ensure the safety of all attending.

- A. A function registration form (available at all times outside of the IFC/PHA office) shall be submitted by all participating chapters to the IFC/PHA office (Indiana Memorial Union Rm. 374) by 48 hours preceding the function.
- B. The President of each sponsoring chapter must sign the registration form.

C. The names of the four monitors per chapter for the function must be listed on the registration form.

D. The form shall be stamped with date and time by the IFC/PHA representative available in the office. In the event that there is not a representative member in the office, take the form to the Student Activities Office (IMU Rm. 371), and have it stamped there.

E. If the form is received before the function but after the registration period, a fine of **\$50.00** will be assessed.

F. After the third violation, the chapter President will be required to meet with the Executive Vice President of Standards for IFC/PHA before the chapter is permitted to register another function.

G. Registration forms will be kept on file in the IFC/PHA office for a two year period.

### **Section 3. General Function Guidelines**

Take note that **ALCOHOL IN ANY FORM IS NEVER PERMITTED IN A FRATERNITY/SORORITY CHAPTER HOUSE**. Chapters who violate the following guidelines will directly be reported to the Party Patrol Review Board, Indiana University Greek Judicial Board, and the prospective chapter Inter/national Headquarters.

A. All Chapters in a fraternity or sorority chapter house will be dry events. No alcohol shall be present in any way at a dry function.

B. No one under the legal drinking age (21) may consume or possess alcoholic beverages at any function.

C. Wet functions will not be co-sponsored with or by PHA chapters at a fraternity house.

D. No alcoholic beverages shall be served, provided, or purchased for any member or new member in conjunction with any aspect of the new member education program.

E. All recruitment activities associated with any chapter shall be non-alcoholic; a recruitment activity may range from one person to multiple individuals.

F. No alcohol shall be promoted, served, provided, purchased, or consumed at or in conjunction with philanthropy.

G. All alcoholic beverages must be served by a licensed 3rd party vendor. A list

of third party vendors will be provided by the IFC and PHA.

H. The third party vendor shall be licensed and able to provide a certificate of insurance upon request during the function

I. No alcoholic beverages may be purchased through the chapter treasury, nor may the purchase of alcohol for members or guests of members be undertaken or coordinated by any member in the name of or on behalf of any chapter involved

J. The purchase or consumption of bulk quantities of alcoholic beverages is prohibited at all times; bulk quantity is defined as kegs, cases, party balls, bongs, or funnels

#### **Article 4. Party Patrol**

Party Patrol is a peer-governing and accountability system established in the fall of 2002 by the IU Interfraternity Council/Panhellenic Association. The main purpose of Party Patrol is to promote every fraternity/sorority sponsored function as a safe environment for all in attendance and compliance with all IFC/PHA, NIC/NPC, Indiana University, and Indiana State Laws and Policies.

##### **Section 1. Operation**

Party Patrol consists of the Executive Council members of the Interfraternity Council and Panhellenic Association. Party Patrol is coordinated by the Executive Vice President of Standards for IFC and the Executive Vice President of Standards for PHA. On any given night an officer from IFC and an officer from PHA will be paired to patrol fraternity/sorority sponsored functions. The Party Patrol Member representing IFC is responsible for monitoring IFC Chapters. The Party Patrol Member representing PHA is responsible for monitoring PHA Chapters.

##### **Section 2. Jurisdiction**

As the governing body of all IFC/PHA member fraternities and sororities, Party Patrol has the right to be granted access to any area of the chapter property where they have reasonable belief a function is taking place. Reasonable belief will follow the general definition used by officials in residence halls.

##### **Section 3. How Party Patrol Should be Received by the Chapter**

An executive member should meet the Party Patrol representatives at the door. During a registered social function the Party Patrol should be met by executive monitors from each of the chapters listed on the function registration forms. The

Party Patrol representatives will ask to see the hosting chapter's president (the IFC executive monitor at the door will be required to find the president) in order to be escorted through the chapter. If their President is not available, the next highest ranking Executive Council Member will be sufficient to escort the Party Patrol through the chapter.

#### **Section 4. Party Patrol Observation Checklist (See Appendix 6)**

- A. Is there a function going on? If so, is it registered?
  - a. A fine of **\$250.00** will be issued if a function is found that is not registered
  
- B. Was Party Patrol given a chapter tour within a reasonable amount of time?
  - a. A fine of **\$200.00** will be issued if the Party Patrol is not given a tour of the chapter in under 5 minutes
  
- C. Was there a chapter guest list present at the door during a social function?
  - a. The purpose of the list is to know members and non-members in attendance.
  - b. For functions open only to members, a house list with notations of those in attendance is sufficient.
  - c. The executive should actively take attendance of guests/members entering and leaving the function, and should be able to easily approximate those in attendance.
  - d. A fine of **\$100.00** will be issued for each chapter without a guest list.
  - e. A fine of **\$100.00** will be issued for each chapter that does not know the number of guests/members present.
  
- D. Was there a designated monitor at the door, and was this person listed on the registration form?
  - a. A fine of **\$200.00** will be issued if there is not a designated monitor
  - b. A fine of **\$50.00** will be issued if the monitor is not listed on the registration form but is present during the function
  - c. The purpose is to control the inflow into the function, and the monitor must be an active member with a leadership position.
  
- E. Are there four function monitors present, and are they the same as the four monitors listed on the registration form?
  - a. The executive monitor at the door may serve as one of the four function monitors required
  - b. A fine of **\$100.00** will be issued for each chapter without appropriate monitors.
  
- F. Are the function monitors following their duties?
  - a. Assuring this policy and national policies are being followed.
  - b. Taking proper action should a dangerous or emergency situation arise.

- c. Physically patrolling the function and caring for the well being of members in attendance (ie. **not sitting in a room waiting for party patrol**).
- d. It is strongly suggested the function monitors be TiPS certified.
- e. Function monitors must be **sober**.

G. Are there fewer than four chapters present at the function?  
a. A fine of **\$250.00** will be issued for each chapter over four in attendance

H. Are there designated drivers for the function?  
a. The purpose of this is to provide anyone who has had an alcoholic beverage beforehand a safe ride to the function  
b. Designated drivers serve to provide transportation to those who have had an alcoholic beverage before a function.  
c. A fine of **\$100.00** will be issued if there are no designated drivers

I. Where chapter members/monitors being respectful/cooperative?  
a. A fine of **\$75.00** will be issued for inappropriate behavior

J. Are there wet floors or stairs, or any exits blocked?  
a. If floors are extremely wet and are a hazard to function attendees, a fine of **\$100.00** will be issued.  
b. If stairs are extremely wet and are a hazard to function attendees, a fine of **\$100.00** will be issued.  
c. If any exit is blocked a fine of **\$200.00** will be issued per violation

K. Is the number of guests/members in attendance appropriate?  
a. The number should be approximately equal or less than the number of expected guests listed on the registration form  
b. The number of guests/members present should not drastically inhibit exit procedures in case of an emergency  
c. A fine of **\$200.00** will be issued if overcrowding is evident

J. Was alcohol found at the function?  
a. If alcohol is found, it will be determined to be an Individual or Chapter violation  
b. For Individual Violations: Party Patrol representatives will obtain the name and birth date of the offending individual and whether or not he or she is an Indiana University Student. This information will be given to the chair of the Greek Judicial Board, who will handle the situation from this point on. The offending chapter, however, must submit a report describing the event to the IFC/PHA office by noon on the Monday following the violation.  
c. For Chapter Violations: The offending chapter must submit a report to the IFC/PHA office by noon on the Monday following the

violation. A report will be submitted to the Greek Judicial Board.

\*\*All chapters that attend a function in violation of the Social Responsibility Policy will receive fines.

### **Section 5. Party Patrol Walk-Out Policy**

If, at any point during a function a visiting chapter is uncomfortable with actions taken by a hosting chapter or the hosting chapter is not in compliance with function policies, the chapter should gather its members and leave the function. This will be taken into account during judicial hearings and fining, and may prevent departing chapters from consequences associated with those actions.

Hosting chapters should ask guests to leave if they refuse to comply with function policies or if hosts feel uncomfortable because of guests' actions. (If guests are unwilling to leave, do not use force. Please contact the police, and notify party patrol.)

To file a complaint, see **Appendix 5**.

### **Section 6. Party Patrol with Regards to Ritual Events**

If a chapter is planning to have a ritual event, the chapter must notify the IFC Executive Vice President of Standards 24 hours in advance. The chapter must also clearly mark all entrances with signs stating that the house is closed due to a ritual event. Party Patrol will verify that signs are posted and assess the situation at the chapter. If the situation seems suspicious (i.e. women present, large numbers of people entering or exiting, or any other indication of a function), Party Patrol will take a tour of the chapter house. If the ritual event seems legitimate, Party Patrol will respect the chapter's privacy regarding their ritual. If any chapter registers an excessive number of ritual events, they will lose this privacy privilege.

## **Article 5. Enforcement by Party Patrol Review Board**

The main objective of the Party Patrol Review Board is to give a fair, confidential and impartial hearing to all chapters who wish to appeal their cited violations of the Social Responsibility policy. The Party Patrol Review Board pledges to uphold the ideals and guidelines set forth in this document.

### **Section 1. Party Patrol Review Board Membership**

The Party Patrol Review Board will be comprised of 10 Justices. These Justices will be 5 randomly selected fraternity presidents and 5 randomly selected sorority presidents from the Interfraternity Council and Panhellenic Association. Each set of appeals will be brought before an independently chosen collection of justices.

- A. Every chapter president will be responsible for having a working knowledge of the IFC/PHA Risk Management Policy. Their knowledge of this policy is necessary for the operation of the Review Board. Direct contradiction of written policy by justices will result in their removal, and subsequent ineligibility to participate in this process.
- B. If the appeals hearing is in regards to the affiliate chapter of a member of the Party Patrol Review Board, the individual will not be eligible to sit in and vote on that particular appeals hearing. The same will be true in the case of another conflict of interest.
- C. The Executive Vice Presidents of Standards for the Interfraternity Council and Panhellenic Association will preside over the Party Patrol Review Board as non-voting, unbiased members.

## **Section 2. Bringing an Appeal**

Any sanction given the IFC/PHA in regards to a social violation warrants the right for the sanctioned chapter(s) to bring an appeal and/or discussion to the Party Patrol Review Board. That being said, not all appeals will overturn the initial ruling. Furthermore, depending on the decision of the board, additional sanctions and corrective actions might be taken against the chapter in review (note: additional sanctions may not necessarily be monetary).

- A. Any sanction that is to be brought up for review must be submitted in writing to the Executive Vice President of Standards of the offending chapter's respective governing council within one week of the fine being issued. The submission must include:
  - 1. The date of the violation;
  - 2. The violation(s);
  - 3. Recapped events leading up to, and causing the violation;
  - 4. The reasons for appeal; and
  - 5. The signature of approval from the party's respective chapter president.

## **Section 3. Procedure for Appeal Hearings**

The Interfraternity Council and Panhellenic Association Executive Vice Presidents of Standards will sit on the board as moderators. Their role is not to advocate either perspective; rather, their role is to present the facts to the Party Patrol Review Board and serve as a resource concerning technical policy-related issues.

The Procedure will be as follows:

- A. Introduction of the Case to the Justices.

- B. Any Justice with a conflict of interest will be asked to step down.
- C. The representative from IFC/PHA Party Patrol will state the given violation of the policy and any relevant details concerning the function.
- D. The appealing chapter president, vice president, or risk manager will state their appeal and provide support for their claims.
- E. The Justices will have time to ask questions of the IFC/PHA Party Patrol representative and the appealing chapter representative.
- F. The appealing chapter president/representative will be asked to leave the room while the board reviews the incident, deliberates, and arrives upon a final decision.
- G. The appealing chapter will be notified in writing within 24 hours of the decision made by the Party Patrol Review Board
- H. All decision made by the Party Patrol Review Board will be FINAL**
- I. All decisions of the Party Patrol Review Board shall be submitted to the presidents of the IF and PHA, the chair of the Greek Judicial Board, and the Associate Director of Student Activities for Greek Affairs.

#### **Section 4. Making an Amendment**

The Party Patrol Review Board process can only be amended by the Interfraternity and Panhellenic Association Presidents and Executive Vice Presidents of Standards upon the recommendation by a two-thirds (2/3) majority vote by a joint session of the Interfraternity and Panhellenic Association Major-Issues Committees and final approval of majorities of each respective executive council. Any Interfraternity Council or Panhellenic Association chapter president or an executive board member of either governing council may raise a proposed amendment.

### **Article 6. Education**

#### **Section 1. Semester Review**

Each semester, the chapter president, risk manager, and social chair must meet IFC or PHA Executive Vice President of Standards to review this policy and address questions and concerns

#### **Section 2. Risk Management Educational Program**

After the intake of a new member class each chapter must schedule a risk management educational program with the IFC or PHA Vice President of Risk Management to review this policy with new members

\*\*PHA will require chapters to have a minimum of 60% of new members in

attendance

**Section 3. TiPS (Training for Intervention Procedures)**

New Members must be educated through TiPS training and receive certification within one year of initiation.

A. Chapters will be fined **\$25.00** for every uneducated member.

B. Chapters must pay for TiPS certification of their members with a single chapter check.

## Appendix 1

# Indiana



### General Regulations

Legal Age to Consume Alcohol	21
Legal Age to Pour Alcohol	21 to mix, 18 to take an order, 19 and 20 year olds may serve after being certified by Excise Police and given a restricted license.
Legal Age to Sell Alcohol	18 for grocery or drug store, 21 for all other locations
Legal Age to Serve Alcohol	21 to mix, 18 to take an order, 19 and 20 year olds may serve after being certified by Excise Police and given a restricted license.
Limit for Driving While Intoxicated <a href="#">Notice about BAC Limits</a>	.08
Maximum Alcohol per Drink	Not Regulated
Number of Drinks One Can Serve at One Time	Not Regulated
State/Province Dram Shop Liability Laws	Yes
Social Host Liability Laws	Yes

### Acceptable Forms of Identification

Any Valid State Driver's License
Any Valid State-Issued ID Card
Any Valid Military ID
Any Valid Passport
**Recommended age for carding (not mandatory): 25**

### Hours of Alcohol Sales

On-Premise Establishments	Monday thru Saturday, 7:00 am until 3:00 am. Sunday, 12:00 pm until 12:30 am (some can open at 11:00 am with approval).
Retail Stores	Monday thru Saturday, 7:00 am until 3:00 am. Closed Sunday.

### Policies Regarding ID Confiscation

Licenseses in Indiana are not authorized to confiscate false IDs. Licensees are to keep a business record of the incident and the ID information and report it to any law enforcement agency.

### **Policies Regarding Minors**

It is unlawful to serve or sell alcohol to anyone under the age of 21. Minors are not permitted in bar rooms unless they are 18, accompanied by a parent, guardian or family member who is at least 21, and there for the purpose of consuming food.

### **Laws Regulating Server Training**

Indiana currently does not regulate server training. However, the state does offer a training program to licensees at no cost. The course is taught by excise police and is tailored to the needs of the establishment.

### **Regulation of Non Alcohol Beer and Wine**

None

### **Summary of Liquor Liability Laws**

In addition to criminal penalties, the administrative penalties for violations such as serving an underage person or someone who is visibly intoxicated are, per offense, up to a \$1,000.00 fine, suspension, or revocation. Technical violations of the code are assessed fines of approximately \$100 to \$250 per violation.

### **Summary of Happy Hour Laws**

Licenseses may not offer two-for-one drink specials or serve more than one drink upon the order for one. Drink specials must last for the entire business day.

### **State Alcoholic Beverage Control Agency Contact Information**

Name:	Indiana Alcohol and Tobacco Commission
Telephone #:	317-232-2430

**This information has been provided to HCI, Inc., by the state-regulating agency and is believed to be correct. However, laws and regulations may change at any time. This is *not* the official website of the state-regulating agency and the information provided should not be relied upon in place of official documents. For more information or clarification, consult the state agency directly.**

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## Appendix 2

# Indiana University

## Code of Student Rights, Responsibilities, and Conduct

### Part III: Student Misconduct

#### B. Personal Misconduct on University Property.

The university may discipline a student for the following acts of personal misconduct which occur on university property:

21. Unauthorized possession or use of alcoholic beverages.

a. The following actions are prohibited by Indiana University:

(1) Use or possession of alcoholic beverages on university property, or in the course of a university activity or student organization activity, contrary to law;

(2) Use or possession of alcoholic beverages in any undergraduate residence supervised by the university, including fraternity and sorority houses;

(3) Use or conspicuous possession of alcoholic beverages in or on any property of the university frequented by the public, except in areas specifically designated by the chief administrative officer of the campus.

b. The possession or use of alcoholic beverages is not forbidden in the following areas of the university unless otherwise prohibited by law:

(1) In designated graduate housing and residence hall buildings designated as restricted to students who are twenty-one years of age or older, including residence rooms and certain common areas approved for such purpose by the Dean of Students. The Dean of Students may enact rules to regulate such use or possession.

(2) In designated undergraduate residences supervised by the university when temporary permission is granted by the Dean of Students for events at which persons twenty-one years of age or older may lawfully possess and use alcoholic beverages.

(3) In designated family housing, including residence rooms, apartments and certain common areas approved for such purpose by the Dean of Students. The Dean of Students may enact rules to regulate such use or possession.

(4) In Union Buildings, including guest rooms and certain other areas specifically approved by the chief administrative officer of the campus.

(5) In other areas, such as private offices and faculty lounges, not accessible to the public and specifically approved by the chief administrative officer of the campus.

c. Student organizations that serve or permit possession of alcoholic beverages at student organization functions, on or off campus, may be disciplined if violations of alcoholic beverage laws or of university regulations occur. Individual students who plan, sponsor, or direct such functions also may be subject to discipline.

## Appendix 3

### FPIG, INC. RISK MANAGEMENT POLICY

The Risk Management Policy of FPIG, Inc. includes the provisions which follow and shall apply to all fraternity entities and all levels of fraternity membership.

#### ALCOHOL AND DRUGS

1. The possession, sale, use or consumption of ALCOHOLIC BEVERAGES, while on chapter premises or during a fraternity event or any situation sponsored or endorsed by the chapter, or in any event observer would associate with a fraternity, must be in compliance with any and all applicable laws of the state, province, county, city and institution of higher education, and must comply with either the BYOB or Third Party Vendor Guidelines.
2. No alcoholic beverages may be purchased through chapter funds nor may the purchase of same for members or guests be undertaken or coordinated by any member in the name of, or on behalf of, the chapter. The purchase or use of a bulk quantity of common sources of such alcoholic beverage, e.g. kegs or cases is prohibited.
3. OPEN PARTIES, meaning those with unrestricted access by non-members of the fraternity, without specific invitation, where alcohol is present, shall be forbidden.
4. No members, collectively or individually, shall purchase for, serve to, or sell alcoholic beverages to any minor (i.e., those under legal "drinking age").
5. The possession, sale, or use of any ILLEGAL DRUGS or CONTROLLED SUBSTANCES while on chapter premises or during a fraternity event or at any event that an observer would associate with the fraternity is strictly prohibited.
6. No chapter may co-sponsor an event with an alcohol distributor, charitable organization or tavern (tavern defined as an establishment generating more than half of annual gross sales from alcohol) where alcohol is given away, sold, or otherwise provided to those present.
7. No chapter may co-sponsor or co-finance a function where alcohol is purchased by any of the host chapters, groups or organizations.
8. All rush activities associated with any chapter will be a DRY rush function.
9. No member shall permit, tolerate, encourage, or participate in "drinking games."
10. No alcohol shall be present at any pledge/associate member/novice program, activity or ritual of the chapter.

# **FIPG Resolutions**

**Adopted July 12, 1997**

## **Resolution #1- Size of Multi-Group Functions**

**WHEREAS**, FIPG, Inc. is the preeminent risk management association of men's and women's fraternity organizations; and

**WHEREAS**, College and university student personnel administrators look to FIPG for guidance on situations involving risk management considerations; and

**WHEREAS**, FIPG, Inc., and its member organizations seek to create the safest environment possible for their student members and guests; and

**WHEREAS**, A number of organizations, individuals, and administrators have requested guidance from FIPG, Inc. on the issue of multi-group functions; now therefore, be it

**RESOLVED**, That the membership of FIPG, Inc. takes the following position:

With regard to multi-group functions, it is recommended that these types of events should include no more than four individual Greek Organizations and should include no guests. In the case of a function involving a single group, that function size should be limited to the number of individual members in that group with no more than two guests additional per member.

In both of these instances, the overriding limitation would be compliance with local fire code and health and safety regulations as they relate to occupancy requirements.

## **Resolution #2- In Support of Substance Free Housing Initiatives**

**WHEREAS**, FIPG, Inc. is the leading risk management association for fraternities and sororities; and

**WHEREAS**, FIPG, Inc. is always looking to support endeavors which maintain a healthy lifestyle for members and which also reduces members' risk; and

**WHEREAS**, FIPG, Inc. is always looking to support solid risk management efforts by our members and/or host institutions; therefore, be it

**RESOLVED**, That FIPG expressed full support of Phi Delta Theta's and Sigma Nu's adoption of a substance-free chapter house initiative and further supports all other groups who may adopt similar initiatives.

## Appendix 4

### Alcohol – Free Housing

#### **Role of Sororities**

All 26 National Panhellenic Conference (NPC) member fraternities have adopted policies, either through resolution, letter or other action to support the following resolve:

Facilities Policy- collegiate chapters will co –sponsor functions in fraternity facilities only if those facilities are alcohol-free.

- Alpha Xi Delta
- Kappa Kappa Gamma
- Pi Beta Phi
- Delta Gamma

Functions Policy- collegiate chapters will co-sponsor functions at fraternity facilities only if those functions are alcohol-free.

- Alpha Chi Omega
- Alpha Delta Pi
- Alpha Epsilon Phi
- Alpha Gamma Delta
- Alpha Omicron Pi
- Alpha Phi
- Alpha Sigma Alpha
- Chi Omega
- Delta Delta Delta
- Delta Phi Epsilon
- Delta Zeta
- Gamma Phi Beta
- Kappa Alpha Theta
- Kappa Delta
- Phi Mu
- Sigma Sigma Sigma
- Theta Phi Alpha
- Zeta Tau Alpha

Support Policy- collegiate chapters are encouraged to work towards co-sponsoring only alcohol-free functions in fraternity facilities.

- Alpha Sigma Tau
- Phi Sigma Sigma
- Sigma Delta Tau
- Sigma Kappa

**Appendix 5**

**GREEK GRIEVANCE FORM**

Complaint filed by: \_\_\_\_\_(Please print)

\_\_\_\_\_ (signature) \_\_\_\_\_ (date)

Phone Number: \_\_\_\_\_

Chapters Involved: \_\_\_\_\_

Hosting Chapter: \_\_\_\_\_

Date of Function: \_\_\_\_\_

Type of Function: \_\_\_\_\_

THE ABOVE INFORMATION IS FOR OFFICE USE ONLY  
AND IS STRICTLY CONFIDENTIAL

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1) \_\_\_\_\_ Function Violations (please circle all that apply)  
Unregistered function  
No Sober Patrol/Monitoring  
Bulk Quantity of Alcohol Purchased or Used  
Violation of Indiana State Law by Serving Under 21 year olds  
No Clearly Visible Markings for 21 years and older  
Violation of NPC Resolution- Having a Co-Sponsored Function at a  
Fraternity with Alcohol Present  
Other: \_\_\_\_\_

2) \_\_\_\_\_ Hazing/Inappropriate New Member Activity  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3) \_\_\_\_\_ Other/Miscellaneous  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Appendix 6

## Indiana University IFC/PHA Risk Management Checklist

Sponsoring Chapter (s): \_\_\_\_\_ Time: \_\_\_\_\_ Date: \_\_\_\_\_

Executive Member Monitor: \_\_\_\_\_; \_\_\_\_\_  
(IFC) (PHA)

Executive Member Signature: \_\_\_\_\_; \_\_\_\_\_  
(IFC) (PHA)

Position: \_\_\_\_\_; \_\_\_\_\_ Location: \_\_\_\_\_  
(IFC) (PHA)

IFC/PHA Representatives: \_\_\_\_\_; \_\_\_\_\_  
(IFC) (PHA)

IFC/PHA Signatures: \_\_\_\_\_; \_\_\_\_\_  
(IFC) (PHA)

	YES	NO
Was there positive evidence of a function?		
Was the function registered?		
Was Party Patrol given a chapter tour within 5 min.?		
Was there a monitor (active member in a leadership position) at the door?		
Was the monitor the same person listed on the registration form?		
Was there a chapter guest list present at the door?		
Did the chapter know how many of its guests/members were present?		
Are there four function monitors present?		
Are the function monitors following their duties?		
Are fewer than four chapters present at the function?		
Are there designated drivers present at the function?		
Were chapter members/monitors being cooperative?		
Are floors extremely wet?		
Are stairs extremely wet?		
Are any exits blocked?		
Is the number of guests/members appropriate?		
Was alcohol found at the function?		

If alcohol was found,	
Chapter Violation	
Individual Violation	

Comments:

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