

MAY 27 2008

New Course Request

Indiana University

South Bend Campus

Check Appropriate Boxes: Undergraduate credit Graduate credit Professional credit 86

1. School/Division College of Arts & Sciences 2. Academic Subject Code POLS

3. Course Number Y506 (must be cleared with University Registrar) 4. Instructor D. Singh

5. Course Title Politics of Health Care Finance

Recommended Abbreviation (Optional) (limited to 32 Characters including spaces)

6. First time this course is to be offered (Semester/Year): Fall 2009

7. Credit Hours: Fixed at 3 or Variable from to

8. Is this course to be graded S-F (only)? Yes No X

9. Is variable title approval being requested? Yes No X

10. Course description (not to exceed 50 words) for Bulletin publication: Designed to discuss financial planning and analysis in managerial control and decision making in various types of health care organizations.

11. Lecture Contact Hours: Fixed at 3 or Variable from to

12. Non-Lecture Contact Hours: Fixed at 0 or Variable from to

13. Estimated enrollment: 25 of which 100 percent are expected to be graduate students.

14. Frequency of scheduling: annual Will this course be required for majors? Yes

15. Justification for new course: This replaces the exiting H509 in the MPA program. Change due to IUSB SPEA restructuring.

16. Are the necessary reading materials currently available in the appropriate library? Yes

17. Please append a complete outline of the proposed course, and indicate instructor (if known), textbooks, and other materials.

18. If this course overlaps with existing courses, please explain with which courses it overlaps and whether this overlap is necessary, desirable, or unimportant. No

19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of the new course with existing courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by: Lanieta Chen Date 4/16/08 Department Chairman/Division Director

Approved by: [Signature] Date 5/8/08 Dean ASSOC DEAN CCAS

Date Dean of Graduate School (when required)

[Signature] Date 5/20/08 Chancellor/Vice-President for AVCAA

Date University Registrar

After School/Division approval, forward the last copy (without attachments) to the University Registrar for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.

POLS- Y506 Politics of Health Care Finance- 3 credits

Fall 2009 Wed 5:30 - 8:00 p.m. NS039

Instructor: Douglas A. Singh, Ph.D. 2213 Wiekamp Hall Phone: 520 4171

E-mail: dsingh@iusb.edu (please note that Oncourse is not an accepted method of communication for this course)

Office hours: Tuesdays 3:00 - 4:30 p.m., Thursdays 2:00 – 3:30, or at other times by prior arrangement

Course Description

The course is designed to cover financial planning, and financial analysis for managerial control and decision-making in various types of health care organizations. The course specifically focuses on analytical techniques used for addressing financial issues.

Preparatory Courses

Although no specific preparatory courses have been designated in the MPA program, computational skills and the ability to do basic algebra are necessary for success in this course.

Required Text

Gapenski, L.C. 2005. *Healthcare Finance*. 3rd ed. Chicago: Health Administration Press.

Course Objectives

1. Identify and analyze key financial information on financial statements.
2. Learn techniques for product/service costing
3. Study cost allocation techniques.
4. Perform cost-volume-profit analysis.
5. Make pricing decisions.
6. Develop a budget and perform variance analysis.
7. Perform time value analysis and make investment decisions.
8. Understand cash control and collection techniques.
9. Evaluate financial risk and return.

Course Format: Class learning format includes lecture and in-class exercises. It is a hands-on course that requires the use of a calculator. Students must bring to each class session the textbook and a calculator. To help reinforce the concepts presented in class, homework will be assigned each week. The homework will not be collected for grading, but doing homework consistently is essential for understanding the materials. Although Excel may be used as a learning tool, it is critical that students are able to use a simple calculator to solve most finance problems encountered in this course.

Students should review assigned readings for each chapter. Class time will be used mostly for solving problems, hence it is important that students read the chapters before coming to class. Powerpoint lectures will be posted on Oncourse by 1:00 pm on the day of class. Homework for the following week will be posted by 5 pm on Wednesdays.

Attendance Policy

Regular attendance is expected, and the instructor will maintain a record of attendance. Habitual tardiness is disruptive, so students are expected to be in class on time. If you have to leave early for any reason, you should notify the instructor ahead of time.

Make-up Policy

As a general rule, there is no make up for any missed work. Make-up for term exams or the final exam may be permitted only under exceptional circumstances such as major illness or injury, or unexpected major events, such as death, affecting a student's immediate family. Appropriate documentation from a physician or funeral home will be required.

A student may request make-up on account of other personal circumstances, such as having to be out of town, provided arrangements are made with the instructor at least two weeks in advance, but any such requests for make-up will be limited to one exam during the semester.

Policy on a grade of Incomplete (I)

An Incomplete is not automatic. The student must specifically request it. There must be extraordinary circumstances (other than academic performance) preventing a student from completing the course during the semester. Supporting documentation for the extraordinary circumstances must be produced. The student must have completed at least 75% of the coursework with a passing grade. If a grade of "I" is approved, the instructor will provide the student in writing the requirements for completing the course. All pending work must be completed within the agreed upon timeframe, failing which an "I" grade will turn to an "F."

Withdrawal with a grade of "W"

The student is responsible for complying with the University's withdrawal policy. Contact the Registrar's office for further details. If a student does not officially withdraw from the course, a grade of F is recorded which cannot be reversed.

Classroom Conduct

Any activity or behavior that interferes with teaching or learning in this class will be cause for adverse action, such as suspension, dismissal, and/or a penalty on the final grade. Grade penalties can be severe, including a final grade of D- or F to be given at the sole discretion of the instructor.

Every student must take personal responsibility for his or her own learning and ensure that he or she does not in any way interfere with other students' right of to learn. Cell phones, beepers, etc. must be completely shut off before entering the classroom. "Oh, I forgot," etc. will not be accepted as an excuse. The penalty for a first-time offense is 10 points; it will double (20, 40, 80, etc) for each subsequent offense, and the above penalties will apply. The only exception made is for emergency personnel who are on call, provided the instructor has been notified in advance.

Academic Integrity

The *Code of Student Rights, Responsibilities, and Conduct—Indiana University* (available at <http://www.iusb.edu/~stulife>) is incorporated and made part of this syllabus. Misconduct, such as cheating, fabrication, plagiarism, interference, and any kind of disorderly conduct, will negatively affect a student's grade, and may also be subject to disciplinary action, including dismissal from the University.

Means of Contact

A student's IUSB e-mail address is the only official means for communicating with the student.

Special Needs

Students needing special accommodation (generally because of a disability) should contact Student Academic Support Services (Phone: 520 4479).

Grading

4 term exams (Exam 1 – 25 points; Exam 2 – 35 points; Exam 3 – 45 points; Exam 4 – 45 points)	150
Final exam (cumulative)	150

Cumulative scores will be converted to a percent to determine the final grade:

A = 90+; A- = 87-89; B+ = 83-86; B = 78-82; B- = 74-77; C+ = 70-73; C = 66-69; C- = 62-65; D+ = 58-61;

D = 54-57; F = <54

Whatever points a student earns on the above exams will determine the final grade. There are no special deals available to anyone. The only fair way is to treat all students alike.

COURSE SCHEDULE

1. Aug 29	Introduction The financial environment	Ch 1 (pp. 6-13) Ch 2 (pp. 26-45)
2. Sep 5	Working with the income statement	Ch 3 (pp. 53-54; 62-65; 67-77)
3. Sep 12	EXAM 1 The balance sheet	Ch 4 (pp. 87-101)
4. Sep 19	The cash flow statement Cost concepts and cost allocation	Ch 3 (pp. 78-79) Ch 4 (pp. 102-106) Ch 5 (pp. 121-128)
5. Sep 26	More on cost allocation	Ch 6 (pp. 157-174)
6. Oct 3	EXAM 2 Service costing	No reading
7. Oct 10	More on service costing	No reading
8. Oct 17	Cost-Volume-Profit analysis	Ch 5 (pp. 128-150)
9. Oct 24	EXAM 3 Pricing decisions	Ch 7 (pp. 187-193)
10. Oct 31	Budgeting	Ch 8 (pp. 219-223; 228-230)
11. Nov 7	More on budgeting	No reading
12. Nov 14	EXAM 4 Variance analysis	Ch 8 (pp. 231-234)
13. Nov 28	Time value analysis	Ch 9 (entire chapter)
14. Dec 5	Risk and return	Ch 10 (pp. 287-293)
Dec 12	FINAL EXAM - 5:30 to 7:30 pm	

Note: The instructor reserves the right to make any needed changes in this syllabus.