



INDIANA UNIVERSITY

THE UNIVERSITY GRADUATE SCHOOL

Grant-in-Aid of Master's of Fine Arts Projects

Purpose: These awards provide funding for Bloomington MFA students for unusual expenses incurred in connection with MFA projects, such as travel to special libraries, payments to consultants, photocopies, electronics and specialized equipment. **Expenses that are not supported include normal living expenses, routine supplies, and computers.**

In the case of requests for equipment, the Director of Graduate Studies must verify that neither the equipment requested nor the funds are available for its purchase. If an application is funded for an amount less than that necessary to purchase the equipment, the department will be responsible for supplying the additional funds. At the completion of the project, the equipment must remain with the department and be made available for future research projects by other graduate students.

Eligibility Criteria: A student must have been formally admitted to an MFA program by the application deadline. **Current students must be enrolled full-time on the Bloomington campus during the semester in which an application is submitted (6 credit hours is considered full time).**

Nomination Process:

The student, either by their own initiative or by the department's request, will submit an application online:

1. The student submits their application online through OneStart >> Services >> Student Self-Service >> Services & Information >> Financial >> "Bloomington Graduate Fellowship Application"
 - a. They will be required to attach their abstract, vita/resume and recommendation letters.
2. The Fellowships Coordinator will email the student's application and required materials to their department after all materials have been received.
3. All nominations must be submitted to our office by email to the Fellowships Coordinator: Yvonne Dwigans, ylivings@indiana.edu, in one pdf document and must consist of the following:
 - a. Letter of nomination from the Director of Graduate Studies or Department Chairperson;
 - b. Any additional information the department may want to include
4. If more than one application is submitted by a department, submit a separate pdf for each student and include the ranking for the students in the email.

Award Value: The maximum amount of an award is \$1,000 and a student may hold one a single award at a time. The amount of the award is determined by the combination of available funding and the judged significance of the proposed work. **Receipts are required for reimbursement of expenses, and should be presented to the student's department for processing after a Grant-in-Aid of Research Award has been awarded.** Any eligible student may apply for the Fall and Spring competitions but may only receive a **total of \$1,000 per academic year**. Example: If you win \$1,000 in the Fall competition, you are not eligible to apply in the Spring competition, but if you receive, for instance, \$600 in the Fall competition you can apply for \$400 in the Spring competition. However, there is not a guarantee of subsequent funding.

Deadlines:

All student materials must be submitted electronically through the Graduate School Fellowship Application System located in the Student Self-Service section in OneStart.

Student Deadline: Students need to have all materials submitted online by **Friday, September 23, 2011 (Fall Competition)** and **Friday, January 27, 2012 (Spring Competition)**.

Department Deadline: All materials need to be submitted to The University Graduate School by **Friday, October 07, 2011 (Fall Competition)** and **Friday, February 10, 2012 (Spring Competition)**.

*Letters of recommendation must appear on department letterhead and bear the signature of the recommender. Scanned versions of paper recommendation letters are acceptable. Electronic recommendation letters bearing electronic signatures are also accepted. Unsigned recommendations will not be accepted thus eliminating a student's application for consideration.

1. Title of Project:

2. Amount requested: \$_____ (\$1,000 maximum)

3. Detailed budget (If more than \$1,000 will be spent on the project, describe the source of the additional funds):

4. Budget rationale, including support for each item:

5. List your source(s) of financial support and give the amount received this year and anticipated next year. Include both IU and "external" grant and fellowship support.