

CONTINUING NON DEGREE PROGRAM



The University Graduate School
Kirkwood Hall 111, 130 S. Woodlawn Ave
Bloomington, IN 47405-7104
(812) 856-4503
Fax: (812) 855-4266

AGREEMENT

The University Graduate School (UGS) offers the Continuing Nondegree (CND) Program for those holding baccalaureate degrees who wish to take courses at Indiana University Bloomington. *Applicants should not be currently admitted to a department or an IU degree program.*

UGS handles the applications, admissions and record keeping. If you later wish to pursue a graduate degree at IU, you must formally apply for admission to degree program, petition to have selected courses already taken count toward the degree, and be bound by the time limitation for the degree; consult the University Graduate School Bulletin at www.indiana.edu/~bulletin/iu/grad.

UGS requires that while in the CND Program students have:

- no less than a 3.0 cumulative GPA;
- no more than 18 credit hours accumulated per subject area;
- no more than two incompletes;
- no more than 12 credit hours in one semester.

Fee structure: The graduate tuition rate will be charged for courses taken for credit whether they are at the graduate- or undergraduate-level; see bursar.indiana.edu for current fees.

If you plan to enroll in all undergraduate nondegree courses, you can enroll through Continuing Studies, Maxwell Hall 020, 750 E. Kirkwood Ave, Bloomington, IN 47405, (812) 855-4991, continue.indiana.edu, in order to obtain undergraduate tuition rates.

Code of Ethics: As do all IU students, all CND students must abide by the Code of Student Rights, Responsibilities, and Conduct at www.iu.edu/~code and the Registrar's policies and deadlines found at registrar.indiana.edu. If taking classes as a CND student in a School other than UGS, the CND student is also subject to the policies of that School.

For each course you wish to take:

- Use the **Course Enrollment Request Form** to obtain written permission to enroll prior to registration from both the course instructor and the chairperson of the department offering the course.
- At least two weeks before the scheduled CND registration day, return the completed and signed course form(s) to **Kirkwood Hall 111** to obtain permission to register.

UGS reserves the right to:

- cancel a student's registration in a course if the enrollment quota is filled by departmentally affiliated students;
- cancel a student's registration in the event of unauthorized course enrollment (if signed Course Enrollment Request Form is not submitted for each enrolled course);
- assign enrollment priorities among CND students if some of them must be denied enrollment in a particular course due to an enrollment quota; and
- modify the provisions of the CND Program.

I have read the above statement and accept the terms of enrollment as a Continuing Nondegree student.

Signature of Student (**required**)

Date