

## Quick Tips for Registering for, Logging on and Navigating the Online Course Site

1. You must get the coil-bound book from the book store in order to register and use the online course.
2. You will find instructions, the correct URL and the access code needed on the inside front cover of the coil-bound book.
3. When asked to select your section in the registration process, select your **LAB** section, not your lecture section.
4. Do not be alarmed if the site gives you a different username than your IU username.
5. In order to get into the information on the site you must first go to the link marked Course Information, found in the menu that runs beneath the banner on the home page.
6. Select the syllabus and review it. Signify that you have read and understood the syllabus by clicking "Yes" and submit your response. You may now access the rest of the site.
7. The Table of Contents for lessons is labeled "Concepts", in the same menu as you found Course Information. Each lesson has a link. All activities for a given lesson are accessed by following the lesson link from the Concepts page.
8. Warm Ups have their own link in each lesson that takes you to a Warm Ups page of instructions. If the link to the questions is not visible on this page, either the activity has not yet opened or it has closed. If it has closed, you should see the link for the answers to the Warm Ups questions.
9. Review Questions are found within the online readings. Click the "Readings" link. The first page has the pages from the Doane Text that are pertinent for the lesson. Follow the arrow on the bottom right of the page or select a particular section from the menu on the left to get into the online reading. The review questions are embedded in the readings.