

Title I: Executive Branch
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Title I: Executive Branch
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Title II: Legislative Branch

Chapter 1. IUSA Meetings

Section 1.1

The IUSA Congress will meet at least twice a month, except in December and May when it will meet at least once.

Section 1.2

All meetings of the IUSA Congress will be open to any and all interested parties. The Congressional Secretary will post the location, time and date, agenda, and copies of resolutions proposed for consideration of the Congress available at least five days prior to the scheduled Congress on the IUSA website and one other public and advertised forum. The Congressional Secretary will email the same information to each Executive, each Director, and each member of the IUSA Congress.

Chapter 2. Proxies

Members of the IUSA Congress may select proxies to attend Congress meetings in their stead as provided in the Constitution. A member of Congress must email or present a signed letter to the Speaker indicating his choice of proxy at least one (1) hour before a given Congress meeting. The proxy will count toward quorum and have full voting rights. IUSA Executives, Directors, Assistant Directors, and Justices of the Supreme Court cannot proxy.

Chapter 3. Congressional Journal

The Congressional Secretary or another officer of the legislature designated by Congress will be responsible for publishing all documents related to the proceedings of Congress in a *Congressional Journal* available online. The *Congressional Journal* will be modeled on the *Congressional Record* of the Congress of the United States. The *Congressional Journal* must be updated by the third calendar day following a Congress meeting on pain of impeachment.

Chapter 4. Parliamentary Matters

Section 4.1

The Parliamentarian will use Robert's Rules of Order, Newly Revised as final determinant of parliamentary authority except when the same conflicts with the Constitution, these Bylaws, University regulations, or special rules of the IUSA Congress. The Congressional Secretary shall keep a copy in the IUSA office.

Section 4.2

The Parliamentarian will have first speaking rights to any point of order brought by a member of Congress.

Section 4.3

Only members of Congress may raise points of order.

Section 4.4

No non-member of Congress may speak without the permission of the Speaker or invitation from the body. A majority vote by those present and voting may override the Speaker's decision.

Chapter 5. Resolutions

Section 5.1

Resolutions must be submitted to the IUSA Executive Secretary no later than 5:00 p.m., five (5) calendar days before the respective IUSA Congress meeting.

Section 5.2

Any resolution not meeting the submission deadline may be brought to the floor of the Congress by recommendation of the Organizational Affairs Committee or by a two-thirds (2/3) vote of those present and voting.

Section 5.3

Congressional standing committees will meet before each Congress meeting to review resolutions.

Section 5.4

The standing committees will give their recommendations to the Congress after the resolution's reading and sponsors' opening comments. The recommendation of the standing committee may be overridden by a two-thirds (2/3) vote of those present and voting.

Section 5.5

An Author must be designated. A Primary Sponsor must be designated, being placed first on the sponsor's list, and must be a member of the IUSA Congress. The Primary Sponsor has full right to withdraw the resolution at any time until the meeting in which it is being considered begins and sole right to determine whether an amendment is friendly. There may be more than one Author or Primary Sponsor. The Author and Primary Sponsor may be the same person.

Section 5.6

Resolutions will be assigned to the Grammarian for proofreading. The Grammarian will make such inconsequential changes as are necessary at any and all times as provided for in the Constitution. The Grammarian will also proofread resolutions once they have passed and report any errors to the Speaker.

Section 5.8

The Speaker will assign each resolution to a standing committee. In case of multiple jurisdictions, the Speaker will designate one committee as the committee with predominant jurisdiction and refer the resolution to that committee. The Finance Committee will have precedence over all matters regarding IUSA expenditures; however, this precedence applies only to those resolutions with line numbers that involve monetary figures. The Organizational Affairs Committee will have precedence over all matters regarding Director appointments, and the Constitution and Bylaws. The Student Rights and Concerns Committee will have precedence over all matters regarding the filling of judicial positions. The Select Committee on Membership, Rules, and Apportionment will have precedence over all matters involving membership, rules, CASI guidelines, and apportionment of the IUSA Congress. IUSA will have no instances of sequential jurisdiction. The Congress may overrule the Speaker on determinations of precedence by a two-thirds (2/3) vote.

Chapter 6. Financial Procedure

Section 6.1

For budgetary purposes, IUSA will observe a fiscal year beginning each June 1. The fiscal year will be divided into a summer budgetary period from June 15 to October 15 and a regular budgetary period from October 16 to June 14.

Section 6.2

All fiscal year and summer budgetary period budgets will be developed as follows:

6.2.1 The heads of each branch of IUSA and each executive department will submit budget requests for their respective branch or department to the Finance Committee chairperson for the fiscal period under consideration. Summer budget requests will be due June 1. Regular budget requests will be due September 15. Congress will consider all punctual requests within 14 calendar days after the requests' respective due date.

6.2.2 The IUSA President will submit to the Finance Committee recommended Executive stipend levels for the upcoming fiscal year. The Finance Committee will recommend stipend levels to the Congress for consideration in February.

6.2.3 The IUSA President, in conjunction with the Vice President, will submit to the Finance Committee recommended stipend levels for the compensated directorships for the upcoming fiscal year within IUSA. Those positions which are intended to qualify for fee remissions must meet or exceed the minimum Full-Time Equivalent.

6.2.4 Any benefits or perquisites received by an IUSA officer must be paid for out of self-generated funds and approved by the Student Congress.

Section 6.3

No money will be spent that has not been included in the budget. If an IUSA officer spends money not included in the budget, he will not be reimbursed for such expenditures. If he has already paid using IUSA funds, he will be impeached immediately.

Section 6.4

If the need arises for more money to be allocated to a budget previous to the spending of the additional funds, then the budget may be amended after a bill has been duly submitted, considered, and approved.

Section 6.5

No more than 25% of the total IUSA revenues, not including stipends, may be spent in the summer budgetary period.

Section 6.6

The IUSA budget will be constantly available on the IUSA website. In addition, the Treasurer will make available monthly updates on the budget, showing all allocations of funds.

Section 6.7

The IUSA Congress will require line itemization of all proposed expenditures, unless the budget for the department or branch under consideration is less than one thousand dollars as a dollar was worth in the second quarter of 2002. This requirement and all monetary figures in these bylaws will be indexed annually at the beginning of each fiscal year according to the CPI published by the Bureau of Labor Statistics of the United States for the region in which Bloomington is located. Money authorized for one line item may be transferred to another with consent of at least one party involved in the transfer and a two-thirds (2/3) vote of the Finance Committee, subject to override by a majority vote of the IUSA Congress.

Section 6.8

The IUSA Congress and the Finance Committee shall both have the authority to require a financial statement for any funds designated for or disbursed from any IUSA account.

Chapter 7. Congressional Committees.

Section 7.1

The Congressional Standing Committees will be:

Organizational Affairs;

Finance;

Student Rights and Concerns;

Educational Affairs;

Health, Safety, and Leisure;

Select Committee on Membership, Rules, and Apportionment.

Section 7.2

Organizational Affairs will have jurisdiction over IUSA's internal structure and arrangements except as noted elsewhere in these bylaws. Organizational Affairs will monitor the Media Resources Department, the Student Involvement Department, and the Inter-University External Affairs Department.

Section 7.3

Finance will have jurisdiction over IUSA's expenditures and fundraising activities. The Finance chairman will invite the Treasurer to every Finance meeting. Finance shall monitor the Student Organization Fund and the actions of the Treasurer and his appointments.

Section 7.4

Student Rights and Concerns will have jurisdiction over any matter that substantially involves students' rights and general concerns, feelings, and opinions of the student body on individual, campus, state, national, and world issues. Student Rights and Concerns will monitor the University judicial system, the Student Rights Department, and the Diversity Department.

Section 7.5

Educational Affairs will have jurisdiction over any matters affecting curriculum and the education environment, which includes but is not limited to the university budget, the cost of higher education, financial aid, computing resources, classroom facilities, orientation, grade policy, academic advising, and the quality of academic instruction. Educational Affairs will monitor the Academic Affairs Department, the Legislative Relations Office, and the Student Organizational Support Department.

Section 7.6

Health, Safety, and Leisure will have jurisdiction over any matters concerning individual and campus safety, any issues about general well-being within the community, and any initiatives of a recreational nature. Health, Safety, and Leisure will monitor the Health and Safety Department, the Safety Escort Department, and the Services Department.

Section 7.7

The Select Committee on Membership, Rules, and Apportionment will fulfill the constitutional role of the Membership Committee. The Speaker will be its chairperson. It will have no more than seven members and no fewer than five. The Select Committee will submit apportionment for the next year's Congress within four weeks following the release of University statistics showing how the composition of each IUSA constituency has changed. The Select Committee will also perform the function of the Rules Committee of the United States House of Representatives with regards to the adoption of special rules. The Speaker will invite the Congressional Secretary to every Select Committee meeting. The Select Committee will monitor the Congressional Secretary, the Parliamentarian, the Grammarian, and all committees.

Section 7.8

The Speaker, with the approval of a majority of Congress present and voting may create Congressional Non-Standing Committees when a resolution or topic does not fall under the jurisdiction of any standing committee or is

very specific in nature. Such committees will retain their mandate for not longer than two meetings. Congress may re-authorize committees for successive two meeting periods by a majority vote of members present and voting.

Section 7.9

The chairman will coordinate his respective committee meetings and report any important developments of resolutions that are passed by Congress, which originated in his committee, to Congress. The Speaker may remove a chairman or any officers of Congress from their appointed positions with the approval of the Select Committee.

Section 7.10

Upon the presentation of a resolution to Congress, each committee will have three minutes to deliver a majority report and two minutes to deliver a minority report. The Chairman will appoint members who have voted accordingly to deliver the majority and minority reports. Resolutions must be reported to Congress no later than two Congressional meetings after their referral to the committee.

Chapter 8. Congressional Code of Conduct

Section XVIII. Congressional Code of Conduct

Section 8.1

Student Representatives and Student Senators will respect the opinions of all IU students, faculty, administrators, and staff. Congressmen will promote an atmosphere of professionalism and courtesy in all meetings in which they are participating, including IUSA Congress, standing committee, and coordinating committee meetings.

Section 8.2

Should this Code be violated, action must be taken within one month of the alleged incident. The Select Committee on Membership, Rules, and Apportionment will recommend an appropriate sanction, which may include:

No disciplinary action.

Issuing a letter of reprimand to the accused party.

Censuring the accused party in public at the next IUSA Congress meeting.

Impeaching the accused party pursuant to the IUSA Constitution.

The Congress as a whole will decide to accept or reject the recommendation.

Title III: Judicial Branch

Chapter 1. Internal Rules of the Supreme Court.

(This section to be completed by the Supreme Court.)

Chapter 2. Elections Arbitration Court.

Section 2.1

In order to ensure a fair and legal election, and to provide continuity in election administration, the Elections Arbitration Court is created and will have the following responsibilities:

2.1.1. At the beginning of the Spring Semester, it will review the elections code and make recommendations to the legislature any improvements it deems necessary.

2.1.2. To oversee the annual election of CASI Funding Board student group representatives, members of the IUSA Congress and Executive slate, and all referenda.

2.1.3. Make a sample ballot available for review by all candidates, and notify all candidates that the sample ballot is available for review.

2.1.4. Perform other duties related to the IUSA Election as assigned by the Supreme Court or legislature.

2.1.5. Organize, plan, and promote all IUSA elections and referenda in accordance with the timeline laid out in the Elections Code.

2.1.6. Publicize all events on the timeline laid out in the Elections Code no later than two weeks prior to the event.

2.1.7. Inform all voters of their rights as enumerated in the Elections Code.

2.1.8. Act to enforce all rules and regulations contained in the Elections Code.

2.1.9. Communicate reviewed cases of alleged violations by candidates of this code to the Supreme Court and appropriate media organizations.

2.1.10. Request from the IUSA Supreme Court certification of the IUSA Election, by submitting a complete list of district vote totals upon satisfaction that the IUSA Elections was in accordance with the provisions of this bylaw and the Elections Code.

2.1.11. Hear all properly filed contestments.

2.1.12. Publicize the uncertified elections results as soon as they become available through the IUSA website, the Indiana Daily Student, and any other media association (including websites) which has requested the information by writing or email twenty-four hours before the results become available.

Section 2.2

The Elections Arbitration Court will be comprised of five co-equal Arbiters who will serve a term of three (3) years.

Section 2.3

“One year,” for the purpose of this bylaw, will mean one executive term or portion thereof and be interpreted identically to the constitutional provision for Supreme Court justices’ terms in Article IV, Section 1.

Section 2.4

Arbiters will be nominated by the Student Body President and confirmed by the legislature as provided in Article IV Section 1.

Section 2.5

The terms of the first five Arbiters chosen will be staggered. One term will expire in one year’s time, the next two in two years, and the last two will be full terms as defined in section 2. These terms will be chosen by a random procedure under supervision of the Chief Justice.

Section 2.6

The procedure for recall and removal will be as follows:

2.6.1. Any IUSA member may petition for the impeachment and removal of an Arbiter.

2.6.2. An Arbiter may be impeached by a vote of two-thirds (2/3) of the legislature or four-fifths (4/5) of the Elections Arbitration Court.

2.6.3. An Arbiter may then be removed by a vote of two-thirds (2/3) of the IUSA Supreme Court after it holds a hearing on the matter.

2.6.4. A temporary Arbiter may be removed by a vote of two-thirds (2/3) of the IUSA Supreme Court or two-thirds (2/3) of the legislature.

2.6.5. It will be grounds for dismissal from the Elections Arbitration Court if an Arbiter works, speaks, or performs publicly or privately for or against any candidate or referendum. It will further be grounds for dismissal if the Arbiter fails to perform the responsibilities stated here.

2.6.6. Once appointed to the Elections Arbitration Board, an Arbiter will not be eligible to run for an elected office of IUSA until such time as that arbiter leaves office.

Section 2.7

The Elections Arbitration Court will have the following responsibilities:

- 2.7.1 At the beginning of the Spring Semester, it will review the elections code and make recommendations to the legislature any improvements it deems necessary.
- 2.7.2 To oversee the annual election of CASI Funding Board student group representatives.
- 2.7.3 Present a report to every meeting of the legislature.
- 2.7.4 Make a sample ballot available for review by all candidates, and notify all candidates that the sample ballot is available for review.
- 2.7.5 Perform other duties related to the IUSA Election as assigned by the Supreme Court.
- 2.7.6 Organize, plan, and promote all IUSA elections and referenda in accordance with the timeline laid out in the Elections Code.
- 2.7.7 Publicize all events on the timeline laid out in the Elections Code no later than two weeks prior to the event.
- 2.7.8 Inform all voters of their rights as enumerated in the Elections Code
- 2.7.9 Act to enforce all rules and regulations contained in the Elections Code.
- 2.7.10 Communicate reviewed cases of alleged violations by candidates of this code to the Supreme Court and the IUSA website.
- 2.7.11 Act as the overseeing body of all referendum procedures.
- 2.7.12 Verify that all candidates meet the requirements for candidacy, and notify each candidate in writing, telegram, or electronic mail of his or her candidacy status within five class days after receipt of the application.
- 2.7.13 Request from the IUSA Supreme Court certification of the IUSA Election, by submitting a complete list of district vote totals upon satisfaction that the IUSA Elections was in accordance with the provisions of this Code.
- 2.7.14 Hear all properly filed contestments.
- 2.7.15 Publicize the uncertified elections results as soon as they become available through the IUSA website.
- 2.7.16 Provide the Supreme Court with the complete elections results as soon as feasible to certify.

Chapter 3. The Appeals Court

A. Function

- a. The Appeals Court shall assist the Supreme Court in its function of overseeing the student judiciary.
- b. The members of the Appeals Court shall maintain relations with the Office of Student Advocates, the Department of Student Rights, The Office of Student Ethics, and the various Judicial Boards on campus, as well as other organizations it deems appropriate to its mission.
- c. As needed (but not more than once per semester), the Appeals Court shall summon the Chairpersons and Vice-Chairpersons of the various Judicial Boards to a judicial conference for the purpose of promoting vertical communication within the judicial system and trading ideas as to how to improve the function of the student judiciary.
- d. Members of the Appeals Court (to be addressed as “Appellator or Appellatrix” as appropriate) may sit as the student member of a Hearing Commission.
- e. The Appeals Court may also sit *en banc* to function as a judicial board, should that be necessary.
- f. The Legislature may create more Appeals Courts as necessary. These shall be numbered sequentially (i.e. Second, Third, Fourth, etc.).

- B. Terms
 - a. There shall be five members of the Appeals Court with three-year terms.
 - b. Due to the nature of their duties, all members shall be required to receive the same judicial training given to members of the Supreme Court by the Office of Student Ethics.
 - c. Each Appeals Court shall choose from its number a Chief Appellator or Appellatrix who will coordinate the actions of each Court and provide reports of the actions of that Court to the Chief Justice of the Supreme Court, the Speaker, and the President.
 - d. “One year,” for the purpose of this section B of this bylaw, will mean one presidential administration or part thereof.
- C. Appointment and Removal
 - a. The Appellators and Appellatrices will be nominated by the President.
 - b. The nomination must then be confirmed by the legislature.
 - c. Removal will be by the same procedure used to remove a member of the Supreme Court.

III. The IUSA Ombudsman

- A. There shall be one IUSA Ombudsman with a two-year term. Preference in appointing the Ombudsman should be given to those who can complete the entire term.
- B. Once appointed, the Ombudsman shall not be eligible to run for an elected office.
- C. Appointment
 - a. Any member of IUSA may apply to be Ombudsman.
 - b. Applications shall be reviewed by a committee of the legislature that has been appropriately delegated that responsibility by the legislature as a whole. The committee will then nominate a candidate of its choice.
 - c. The legislature as a whole shall then vote on the nomination, with two-thirds (~~2/3~~) needed to second it.
 - d. The President and Chief Justice must then review the candidate. If either deems the candidate unacceptable, the candidate will be rejected. The legislature may override this rejection with a three-fourths vote.
- D. Removal
 - a. Removal of the Ombudsman is strongly discouraged and should only be done under the most pressing circumstances.
 - b. A three-fourths vote of the legislature shall be required to impeach the Ombudsman.
 - c. A two-thirds (2/3) vote of the Supreme Court shall be required to convict the Ombudsman.
- E. Duties
 - a. The Ombudsman shall be the watcher of the IUSA.
 - b. “Quis custodiet ipsos custodiet?” shall be the official motto of the Ombudsman’s Office, and every official communication shall end with this motto.
 - c. The Ombudsman shall be charged to continually investigate the whole of the IUSA student government. The Ombudsman should pay special attention to possible:
 - i. Financial misappropriations
 - ii. Misuse of IUSA material resources
 - iii. Misuse of power

Title IV: Elections Code

Left vacant to be filled.

Title V: Errata

Left vacant to be filled.