



Career Services 101

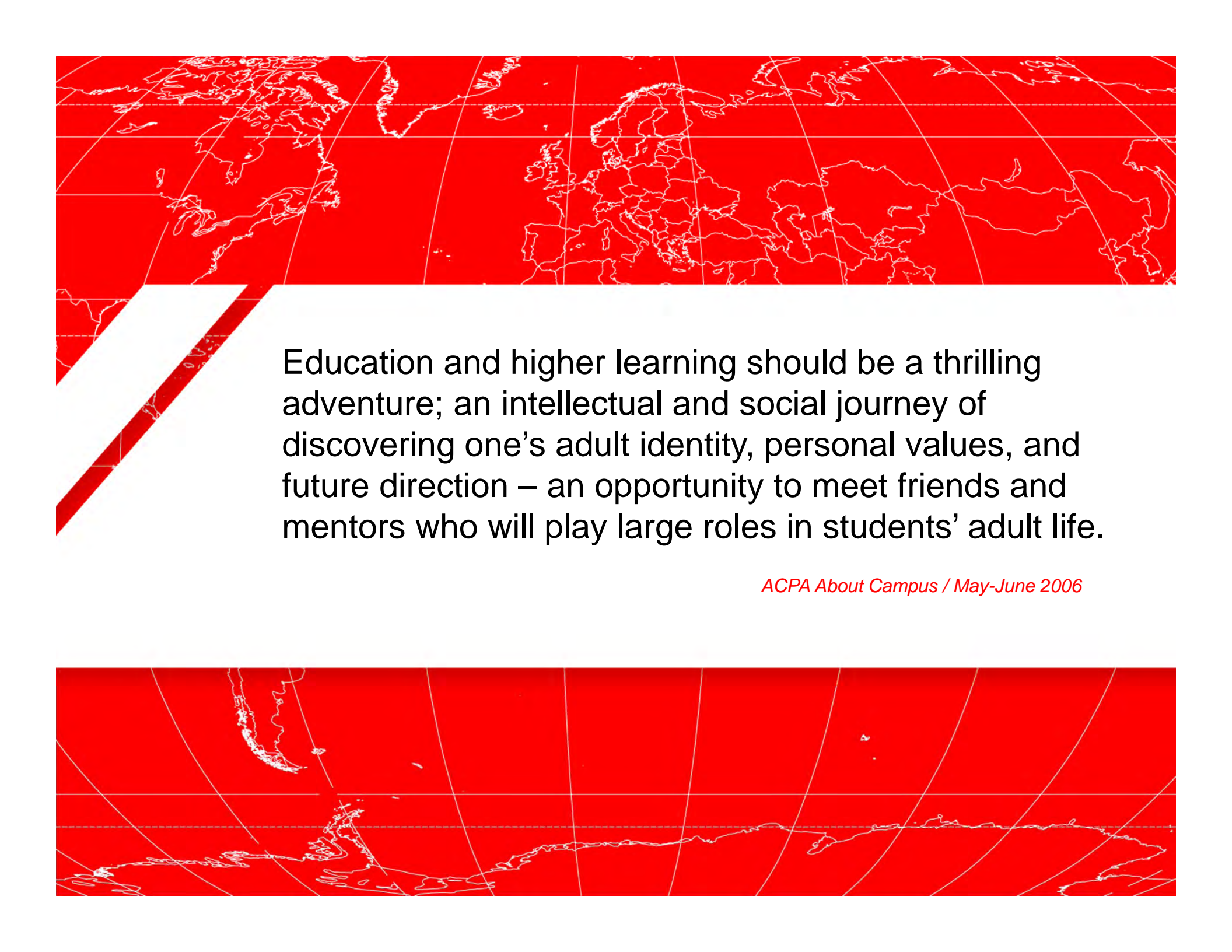
Job Announcement

Qualifications

- Self-motivated college graduate with 3.0 GPA or above and at least one year of professional/internship experience
- Demonstrated skills in leadership, communication and problem-solving
- Ability to multi-task in a fast-paced environment
- International study or work experience and ability to speak two or more languages preferred

Provide resume, cover letter and professional portfolio

Apply at www.iucareers.com



Education and higher learning should be a thrilling adventure; an intellectual and social journey of discovering one's adult identity, personal values, and future direction – an opportunity to meet friends and mentors who will play large roles in students' adult life.

ACPA About Campus / May-June 2006



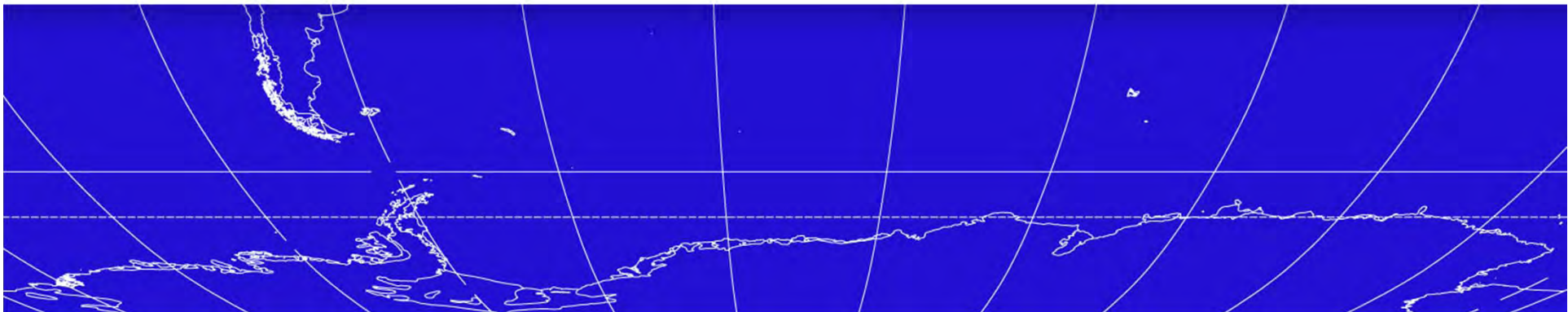
Taking Action

Strategies for Success:

1. Gather Good Information
2. Get Involved
3. Start Now



Strategy 1: Gather Good Information





Gather Good Information

Career Exploration: Self Information

- Interests
- Values
- Skills
- Personality



Gather Good Information



Career Exploration: Educational Information

- Majors and Minors Available
 - Over 130 undergraduate majors at IU*
 - Admission Prerequisites
 - Course Requirements
 - Concentrations and Certificates
- Campus and Community Resources



Gather Good Information

Majors: Direct Relationships

*Majors relate **directly** to a specific career*

Education

Teacher

Accounting

Accountant

Athletic Training

Athletic Trainer





Gather Good Information

Majors: Indirect Relationships

Majors relate **indirectly** to a range of career choices

History

Foreign Service Officer, Journalist, Archivist

Public Affairs

City Planner, Legislator, Non-Profit Administrator

Informatics

Business Analyst, IT Consultant, Digital Artist, E-commerce Specialist

Exercise Science

Pharmaceutical Sales Representative, Cardiac Rehab, Health Administrator



Gather Good Information

Career Exploration: The World of Work

- Types of Jobs
- Work Environments
- Educational Requirements
- Employment Outlook
- Salary Trends
- Skill Requirements

Gather Good Information

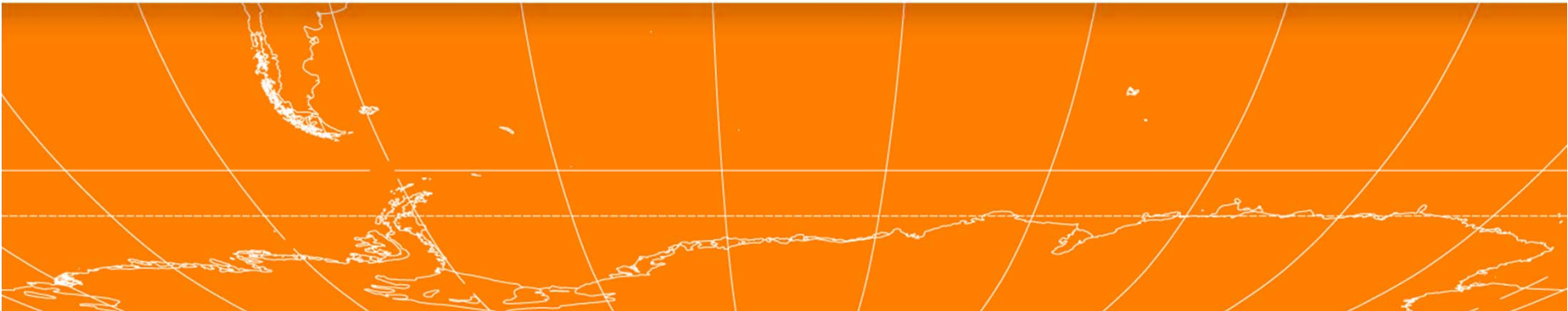
Most Important Qualities/Skills to Employers

- Communication (both written and verbal)
- Decision making and problem solving
- Plan, organize and prioritize tasks
- Research and process information
- Analyze quantitative data
- Technical knowledge related to position
- Proficiency with computer software programs
- Create and edit written reports
- Sell or influence others

From NACE's Job Outlook 2011 Spring Survey



Strategy 2: Get Involved



Get Involved

Academics

Take an Active Role in Education

- Make class attendance a top priority
- Actively participate in discussions
- Get to know professors individually
- Don't hesitate to ask for help

Get Involved

Campus Life

Join One of Over 700+ Student Organizations

- Take a leadership role
- Volunteer to work on a committee
- Collaborate with others on a special project or event
- Enroll in one of the LEAD IU courses
 - U206 Orientation to College Life
 - U207 Leadership Training

Get Involved

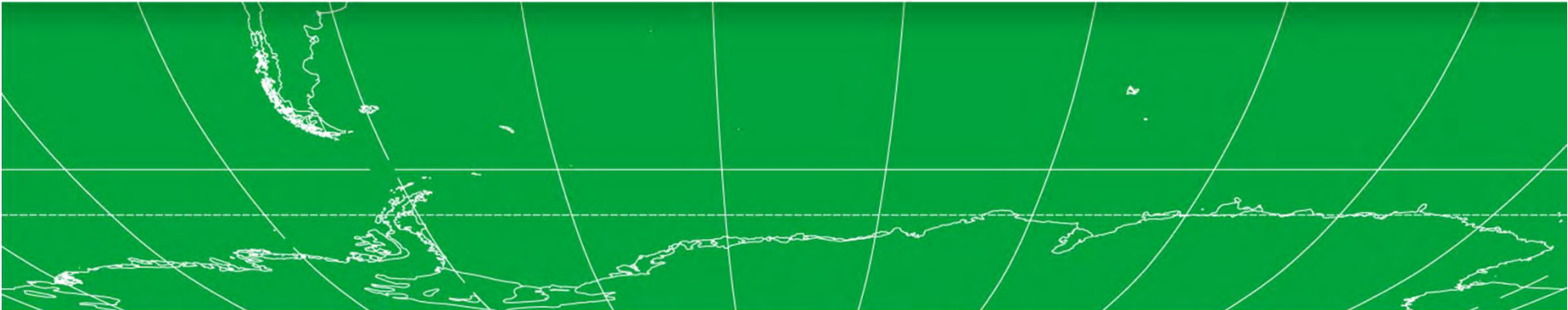
Experiential Learning

Seek Opportunities That Sharpen Skills

- Part-time Jobs
- Volunteer Experiences
- Internships
- Specialized Courses/Training Programs
- Study or Travel Abroad



Strategy 3:
Start Now





Start Now

Visit IU's Career Development Center

- Visit IUCareers.com
- Meet with a career services professional
- Visit the Career Resource Library
- Attend career-related events



Start Now

Register For A Career Development Course

ASCS Q294 - Basic Career Development

An eight-week, two-credit course for students in all majors
(Self-assessment Instruments – MBTI / SII)

Additional School-Specific Courses

SPEA V252 – Career Development

Informatics I101 – Introduction to Informatics

Business X220 – Career Perspectives

Psychology P199 – Planning Your Psychology Career

Education F200 – Examining Self as Teacher



Become a Parent Partner

Interested in providing work opportunities
and professional advice to IU students?

Here's how you can help:

Option #1

Visit the CDC booth at the Resource Center
(complete a brief paper survey)

Option #2

Visit www.iucareers.com/parents
(complete a brief online survey)



Dates to Remember

Friday, August 26, 2011

Part-Time Fall Jobs Fair

9-11 a.m and 1-3 p.m. • Alumni Hall, Indiana Memorial Union

Wednesday, September 7, 2011

Student Involvement Fair

11-3 p.m. • Indiana Memorial Union Parking Lot

Wednesday, September 21, 2011

Fall Career and Internship Fair

4-7 p.m. • Alumni Hall, Indiana Memorial Union

